

Approved by Governors 28<sup>th</sup> April 2021 \_\_\_\_\_  
Committee Policies  
Signed J Cottam  
Review Termly during the Covid-19 Pandemic  
Website: Yes

02b

Heron Hill Primary School

## Admissions and Transfers Statement

We currently admit 60 pupils each year in Reception and Key Stage 1 and up to 64 per year group in Key Stage 2. If the school has more applications for places than are available, the Local Authority's admission policy is implemented. A copy of this policy is on the school website.

Children are eligible for admission to the Nursery at the beginning of the school term following their third birthday, and then into the Reception class in the September of the school year in which they are five (under the Local Authority policy admission to Nursery does not automatically entitle admission to the Reception class).

Nursery and Reception open days are arranged to give prospective parents the opportunity to visit before applying for a place; alternatively visits can be arranged by contacting the school office. *Please note: During the Coronavirus pandemic, open days are not taking place and virtual tour videos of Nursery and Reception have been posted on the school website.*

An induction process is in place to enable staff to get to know new children and for children to become gradually familiar with our school. This includes staff visits to feeder nurseries and playgroups, visits to the school by children and parents and home visits. This induction procedure helps all children to make a positive start to their school life.

*Please note: During the Coronavirus pandemic, induction visits will not take place and Nursery staff work alongside parents/carers to ensure a smooth transition into Nursery.*

Nursery children who will transfer to Heron Hill's Reception class are introduced to the Reception unit during the summer term, so they are familiar with Reception facilities and staff when they start there in September.

*During Covid-19 pandemic restrictions, this statement is to be reviewed termly. Once pandemic restrictions have been removed, statement review will return to a two-yearly cycle and text in italics may be removed/altered.*